

EDUCATION

School	Name of School Attended	Location	No. Yrs Attended	Graduate?
Elementary				
Junior High				
Senior High				

List activities outside the classroom in which you participated while attending high school:

Undergraduate work:

College, Teacher's College, University. Attach copy of transcript(s).

Name of School Attended	Location	No. Yrs. Attended	Major	Minor	Degree

List activities outside the classroom in which you participated actively while attending college

Undergraduate GPA – all subjects: _____

Undergraduate GPA – major: _____

Graduate work: Attach copy of transcript(s).

Name of School Attended	Location	No. Mos. Attended	Course	Degree

CERTIFICATION -- (Attach copy of certificate)

Do you have a Missouri Teaching Certificate? ___No ___Yes, in the following areas (be specific – subject/grade level) _____

OTHER REQUIREMENTS

- 1) Automobile for travel ___Yes ___No
- 2) Valid driver's license ___Yes ___No
- 3) Certificate of car insurance ___Yes ___No

REFERENCES

Do not list relatives. List former employers, teachers, or others who can best describe your qualifications for the position.

Complete Name	Complete Mailing Address	Telephone	How is this person acquainted with you?

Placement papers are on file at: _____

Please indicate (*) the references listed above which are included in placement papers.

Is any additional information relative to change of name or use of nickname necessary to enable a check on your work or school record? If yes explain _____

PLEASE ATTACH ADDITIONAL PAPERS WHICH PROVIDE THE FOLLOWING INFORMATION:

1. List professional development activities in reading and related topics in which you have participated in the past five years. Briefly describe those which have significantly influenced your teaching.
2. List and describe the most effective reading practices you have implemented in the last five years.
3. If you have provided professional development in reading or related topics, please list and describe the professional development, the audience, and other pertinent information.
4. Please state your reason for wishing to serve as a trainer for the Missouri Reading Initiative.
5. Please attach two letters of reference-one from a supervisor and one from a colleague-that provide evidence of your ability as a teacher and as a prospective professional development provider in reading. If you have presented workshops to educators, please attach a third letter from a participant in one of your presentations.

I affirm that all statement and answers are true and correct to the best of my knowledge and that I have not knowingly withheld any information that would affect my application unfavorably. I authorize you to conduct any necessary investigation with respect to my application and release Springfield Public Schools; the officers, agents, employees and directors of each of my past employers; and personal references from any and all liability arising from disclosure of personnel records, verbal appraisals of my past performance, and opinions as to my character. I understand and agree that this waiver includes any and all manners of actions that I may now have or may have in the future concerning such disclosures, regardless of their nature. I agree that any misrepresentations made herein will be just and due cause for my discharge from employment.

Signature

Date

Please feel free to include any attachments, resume, or other information that you feel could be helpful in further describing your background and qualifications. Check your application! **BE SURE YOU FILLED IT IN COMPLETELY!** Application not signed, will not be accepted.

It is the policy of the Springfield School District to provide equal opportunities for employment, retention, and advancement for all people and do not discriminate on the basis of race, sex, national origin, religion, age or disability.